

# Carbon Reduction Plan Template

Supplier name: .....Gateway.....

Publication date: .....22/10/2025.....

## Commitment to achieving Net Zero

Gateway is committed to achieving Net Zero emissions by 2035

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

|                                                                            |                                                                                                                                                                                                       |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baseline Year: 2025</b>                                                 |                                                                                                                                                                                                       |
| <b>Additional Details relating to the Baseline Emissions calculations.</b> |                                                                                                                                                                                                       |
|                                                                            |                                                                                                                                                                                                       |
| <b>Baseline year emissions:</b>                                            |                                                                                                                                                                                                       |
| <b>EMISSIONS</b>                                                           | <b>TOTAL (tCO<sub>2</sub>e)</b>                                                                                                                                                                       |
| Scope 1                                                                    | <b>3.05 tCO<sub>2</sub>e</b><br><b>1.04 tCO<sub>2</sub>e</b><br><b>2.01 tCO<sub>2</sub>e</b><br><br>% reduction                                                                                       |
| Scope 2                                                                    | <b>5.155 tCO<sub>2</sub>e</b><br>% reduction                                                                                                                                                          |
| Scope 3<br>(Included Sources)                                              | <b>15.84 tCO<sub>2</sub>e</b><br><b>Staff transportation (business travel including to/from meetings), waste water, landfill waste, non-production related products capital goods, cloud services</b> |

|                        |                                      |
|------------------------|--------------------------------------|
|                        | % reduction                          |
| <b>Total Emissions</b> | <b>24.045</b><br>% overall reduction |

## Current Emissions Reporting

| Reporting Year: 2025          |                                                                                                                                                                                       |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EMISSIONS                     | TOTAL (tCO <sub>2</sub> e)                                                                                                                                                            |
| Scope 1                       | 3.05 tCO <sub>2</sub> e                                                                                                                                                               |
| Scope 2                       | 5.15 tCO <sub>2</sub> e                                                                                                                                                               |
| Scope 3<br>(Included Sources) | 15.84 tCO <sub>2</sub> e<br>Staff transportation (business travel including to/from work), waste water, landfill waste, non-production related products capital goods, cloud services |
| <b>Total Emissions</b>        | <b>24.045 tCO<sub>2</sub>e</b>                                                                                                                                                        |

## Emissions reduction targets

In order to progress to achieving Net Zero, we have adopted the following carbon reduction targets.

Remote working (all staff) – although staff would be using appliances and heating/ventilation at home this would be lower than the impact of the travel to and from work. This would also reduce appliance use in the clinics/offices. It is anticipated this could reduce emission by up to 40% overall

Gateway is on target to meet this value earlier than expected with the reduction of staff in the office daily. As Gateway sees efficiencies in process (our main work load) the overall reduction (through reduced staffing numbers) is likely to exceed 50% over time.

Computer infrastructure – as the computers are anticipated to last many years the procurement of these devices should even out over time reducing initial impact.

Server – removed in favour of cloud storage

Further older appliances will be replaced on failure

Supply chain – Gateway uses consumable supplies which are currently procured by preference rather than taking into account environmental impact. Procurement of these supplies will involve environmental impact moving forward. This will include the procurement of electronic services and subscriptions.

Gateway has committed to Microsoft for electronic storage leveraging their environmental commitments this year.

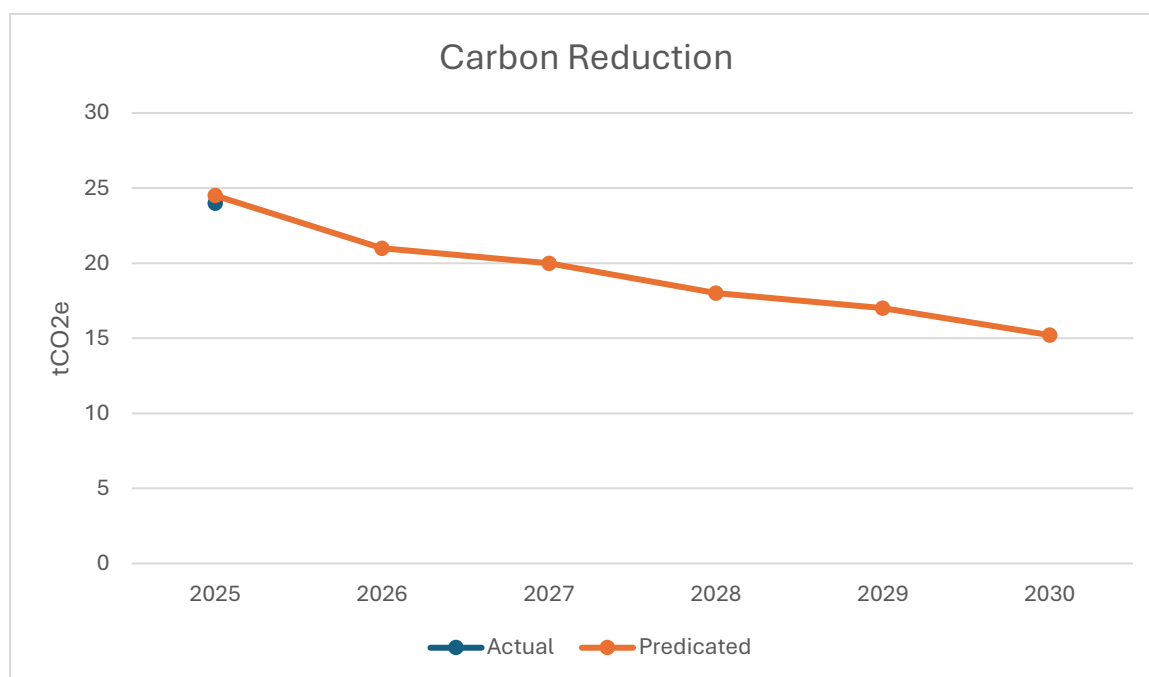
Waste disposal – Gateway produces: Paper waste (notes reports etc.), and household waste. To reduce emissions paper waste will be minimised by moving as much as possible to electronic formats. Household waste will be reduce using further recycling.

Gateway is committed to going administrative ‘paper free’ reducing need for paper and destruction of documents moving forwards.

We project that carbon emissions will decrease over the next five years to **15.21** tCO<sub>2</sub>e by 20**30**. This is a reduction of **42**%

| Year                               | 2025   | 2026 | 2027 | 2028 | 2029 | 2030 |
|------------------------------------|--------|------|------|------|------|------|
| Total Emissions tCO <sub>2</sub> e | 24.045 |      |      |      |      |      |

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2025 baseline. The carbon emission reduction achieved by these

schemes equate to 0 tCO<sub>2</sub>e, a 0%ge reduction against the 2025 baseline as this is the first year.

In the future we hope to implement further measures such as:

- Extended home working
- Remote assessments
- More electric vehicles for commuting
- Less vehicles overall
- Less general waste
- Low energy computers
- Carbon neutral providers for electronics
- Improved cloud infrastructure emissions

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

.....Paul Wimpenny.....

Date: .....06/11/2025.....

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<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>